



2021-2022 Academic School Year

Dear HF Families,

It is with great joy that we are able to share the successful navigation of the 2020-21 school year. We have been extremely proactive in maintaining a safe environment for our school community. In fact, we have noticed a dramatic decline in general illness due to the various protocols we have in place. We appreciate your support, and the various donations you have made in effort to keep our school operating in mode 1: in-person instruction. Due to our success, along with prayerful consideration, we want to inform you of a few key items for the 2021-2022 school year.

- Holy Family School will **ONLY** offer Mode 1: in-person instruction for the 2021-2022 school year.
- Holy Family School will reserve remote/virtual learning for students who become ill as needed, and for inclement weather.
- Families will **NOT** have the option to choose remote/virtual learning in the place of in-person instruction at Holy Family School

(Please note that local government officials have the right to make changes to our plan at any time, and families would be notified in a timely manner.)

We want to share this information with our families as you begin to prepare for the 2021-2022 school year. We are grateful that you have chosen Holy Family School for your children and hope that your family will continue to be a part of our school community.

May God continue to bless the HF Community!

Sincerely,

Mrs. Jennifer A. Veldman
Principal
jveldman@hfssb.org

Part 1: Curriculum, Instruction, and Technology
Modes of Learning

In-person learning remains the priority throughout the diocese. We will closely follow all recommendations provided by state and local health agencies and the Catholic Schools' Office to best ensure the safety of both students and staff. If it becomes necessary we will utilize alternative models to provide uninterrupted learning when recommended by governing agencies.

Mode of Learning	Key Components	When Mode would be Implemented
In-Person Learning	<ul style="list-style-type: none"> ● Follow all safety and logistics protocols of the plan including the wearing of masks and social distancing ● Provide students access to high quality learning and use Google classroom (SeeSaw for PreK) ● Provide each student a Tablet or Chromebook (PreK-8) to assist in learning <ul style="list-style-type: none"> ● Devices will remain at Holy Family School, and not be taken off campus unless they have administrative approval. 	<ul style="list-style-type: none"> ● <i>Preferred Mode</i> ● Used when safe and allowable by state and local health department, Catholic Schools Office, and Indiana Department of Education

Instruction

All Holy Family students will be required to attend school in-person, unless illness is communicated. Holy Family will not offer a remote/virtual learning option for the 2021-2022 school year.

Technology

Students will all have access to devices stored properly in classrooms to utilize throughout daily in-person instruction. Technology fees will be utilized for all technological repairs, curriculum needs per student, and general wear and tear of the device. Students and families will all sign a technology usage agreement form as in years past. Devices will remain at school.

Part 2: Safety and Logistics

Students will attend in-person school full time with the following safety precautions:

Face Masks	<p>Students will have the OPTION to wear masks to school.</p> <p>Masks may not have any distracting or offensive images, logos, words, messages, or lettering.</p> <ul style="list-style-type: none">● Masks should be laundered nightly.● We ask that you purchase masks that are worn around the ears. Bandanas or gaiter masks are NOT permitted.● The student should be able to put the mask on him/herself without assistance.
Hygiene Practices	<p>Hand sanitizer will be available at all entrances and in each classroom. Students will be encouraged to use the hand sanitizer frequently, especially upon entrance to the building and classroom, before/after lunch, and while working with shared materials like classroom books or lab materials.</p> <p>Good hand washing will also be reviewed and then encouraged throughout the school day.</p>
Classrooms	<p>Each student will have a desk or specified location to work from.</p> <p>Students may be placed into desk groupings.</p> <p>Students will travel to and from classrooms for instruction.</p> <p>Students will move during flexible grouping instruction, and/or departmental subject class changes.</p>
Arrival and Dismissal	<p>Families will be assigned a drop-off / pick-up location at one of the following doors:</p> <ul style="list-style-type: none">● Drop off and Pick up procedures:<ul style="list-style-type: none">○ Morning Drop Off times: 7:20-7:45 (We ask for your patience. You might experience some delays in the morning.)○ Last names beginning with A-R will use the main parking lot off of Mayflower.○ Last names beginning with S-Z will use the rectory parking lot off of St. Rd 2.○ PreK will be dropped off in the rear of the building by the playground- Door #8.○ Cars will pull through, and wait for a staff member to open the car door prior to allowing students to exit the vehicle.● Pick-Up<ul style="list-style-type: none">○ PreK- pick up at door #8 and dismissed at 2:50 (dismissed at 12:50 on all 1:00 dismissal days)○ 1st-3rd- parents park in the assigned lot per last name. Students will be dismissed at 2:50. (dismissed at 12:50 on all 1:00 dismissal days)○ 4th-5th- parents park in the assigned lot per last name. Students will be dismissed at 2:55. (dismissed at 12:55 on all 1:00 dismissal days)○ 6th-8th- parents park in the assigned lot per last name. Students will be dismissed at 2:55.(dismissed at 12:55 on all 1:00 dismissal days)○ All students must be picked up no later than 3:00pm.

	<ul style="list-style-type: none"> ■ If they are registered for Kid's Club via the YMCA, they will go on the bus at that time. ■ If you are not registered for YMCA aftercare, you will pay \$5.00 per minute you are late for pick up.
Daily Prayer and Masses	<p>Morning Prayer will begin at 7:45 a.m.</p> <p>Afternoon Prayer will begin at 2:50 p.m.</p> <p>School Mass schedule:</p> <ul style="list-style-type: none"> ● Tuesday: Jr.High (6th-8th) ● Wednesday: Primary (1st-3rd) ● Thursday: Middle School (4th-5th) ● Friday: All School Mass (PreK-8th) <p>One Mass a month will be a HOUSE Mass. Students may wear their HOUSE shirts on those specified dates.</p>
Lunch and Recess	<p>Lunch will return to the cafeteria.</p> <p>All students will eat in the cafeteria.</p> <p>The Statewide Lunch Program is offering free lunch for all students for the 2021-22 school year.</p> <p>Recess will be by classroom, in alternating locations.</p>
Cleaning and Sanitizing	<p>High touch areas will be cleaned frequently throughout the day, and classrooms will be disinfected between classes.</p> <p>Maintenance staff will work to sanitize the building thoroughly each evening.</p>
Fine Arts and PE	<p>Music, Art, PE, and Computer classes are being scheduled.</p> <p>Shared materials will be cleaned and sanitized between groups, and students will frequently wash their hands.</p> <p>Students will travel to all related arts classes.</p>

<p>Health Checks</p>	<p>Parents will conduct health screenings at home for any temperatures or COVID symptoms. By conducting these screenings at home, students exhibiting symptoms will not come to school and risk infecting other students or staff. Following the guidance for staying home and limiting contact with others when sick will help us remain open.</p> <p>Symptoms to check for in the self-screening at home:</p> <ul style="list-style-type: none"> ● Fever (100.0 or higher) or chills ● Cough ● Shortness of breath or difficulty breathing ● Fatigue ● Muscle or body aches ● Headache ● Sore throat ● Loss of taste or smell <p>Holy Family plans to meet families by vehicles each morning to ask if a health screening has taken place at home prior to drop-off. If needed, we will reenact our temperature taking protocol.</p> <p>In addition to COVID-19 Symptoms, Holy Family will send students home due to any of the following:</p> <ul style="list-style-type: none"> ● All COVID- related symptoms mentioned above ● Diarrhea ● Vomiting ● Runny Nose ● Sneezing ● All bathroom accidents <p>***All students must be picked up within one hour of Holy Family making contact with families.</p>
<p>Illness Policy for COVID-19</p>	<p>Holy Family School will do the following:</p> <p>The school's guidelines for students and/or staff returning to school follow:</p> <p>Symptom-based strategy.</p> <ul style="list-style-type: none"> ● At least 24 hours have passed since recovery, defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath, vomiting, etc..) <p>(We will adhere to the updated CDC guidelines)</p>
<p>Visitors</p>	<p>Visitors allowed into the building will be limited. Permission must be granted in advance. All visitors must have a completed background check on file.</p> <p>Forgotten items can be dropped off at the main office (the item will be retrieved from you at door #2).</p> <p>Visitors will be required to wear a mask upon entering.</p>